



First Nations & Inuit Health
Manitoba Region
300-391 York Avenue
Locator G800
Winnipeg, Manitoba
R3C 4W1

February 27, 2007

NNADAP Coordinators
Addiction Counsellors
Manitoba First Nations
Manitoba Region

RE: Transportation of In and Out of Province Treatment

This letter is to inform you of the process for transportation of in and out of province treatment.

In Province Treatment

For in province treatment, a request of approval for patient transportation form and confirmation of acceptance from treatment facility of patients registration is required. (Revised in province form attached)

Out of Province Treatment

For out of province treatment, we require the following documents:

- Request of approval for patient transportation (revised out of province form attached)
- Confirmation of acceptance from treatment facility of patients registration
- Treatment Plan - a brief report on clients progress, plans for treatment. Please include your after care plan, which would identify follow up care after treatment.

Please be advised that "out of province travel" will not be approved without all three documents.

The travel for out of province treatment will only be approved if there are **no available space in Manitoba non-per-diem facilities**. Manitoba facilities are to be contacted before referring client to an out of province treatment facility. A list of in province treatment facilities are included in the revised request of approval for patient transportation form.

If there are no space available in Manitoba treatment facilities, a list of out of province treatment facilities is attached for your convenience. Please be advised that the centres in Saskatchewan and Ontario are preferred out of province centres.

Submitting your request

Both in province and out of province request forms are to be faxed to the Patient Transportation Coordination Unit at (204) 984-7834. The request form should be in **5 days** or more prior to intake date or as soon your confirmation from treatment facility is verified.

You will then be contacted by one of the patient transportation clerks to verify and arrange the transportation of your client to the treatment facility. At which time, you can then ask what is allowable to get your client to the treatment facility.

Escorts/Per-diem/Transportation Policy

Escorts are approved for minors ages 17 yrs and under. Adult clients will not be approved to be escorted to treatment facility (exception for physically handicapped requiring assistance).

Transportation will also not be approved if the treatment facility has or is associated with per-diem rates. A copy of the Medical Transportation for Alcohol, Drug and Solvent Abuse Treatment policy is attached for your convenience.

Should you have any questions, feel free to contact me at (204) 984-5442 or April Kakepetum at (204) 983-2904.

Thank you,

A handwritten signature in cursive script that reads "Marcy Richard".

Marcy Richard
A/NNADAP Manager